



RESERVATION/  
BOOKING  
INFORMATION  
  
FOR  
  
Mountain View  
(BED AND  
BREAKFAST)  
GUEST HOUSE

2018

**Date of Application:** \_\_\_\_\_ **Name of Guest (s):** \_\_\_\_\_

Couple       Single       Children       Other - please specify:

\_\_\_\_\_

**ARRIVAL DETAILS**      Date: \_\_\_\_\_      Time: \_\_\_\_\_

**DEPARTURE DETAILS**      Date: \_\_\_\_\_      Time: \_\_\_\_\_

**ASSIGNED/REQUESTED ROOM(S):**

King size - US \$120.00       Queen size - US \$75.00

\* Any additional person is charged US \$ 20

**OTHER INFORMATION**

**Country of origin (visiting from):** \_\_\_\_\_

**Responsible Department:** \_\_\_\_\_

**Fruit basket:**       Yes       No       Small - \$150.00       Medium - \$250.00       Large - \$350.00

**Water:** Two complimentary bottles of water will be given to guest. If any additional is needed please state the amount. \_\_\_\_\_ (cost will be included in invoice)

**Dietary Specifications (Please indicate any allergies etc.)**

\_\_\_\_\_  
\_\_\_\_\_

\* Please attach a copy of the guest flight itinerary.

Email \_\_\_\_\_ Contact Number: \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

**Please note that host department is responsible for their guest (s) lunch, supper and transportation. If, however, you would like some assistance from the Guest Facilities Unit do not hesitate to call Ext. 1576. There will be an additional cost for these services.**

**Smoking and the consumption of alcohol in our guest facility and on the premises are strictly prohibited. Violation of this policy will incur a penalty fee of US \$200.**